

31 July 2017



Dear Tenant,

Re: Fire Safety Update

In light of recent tragic events in London City West Housing would like to take the opportunity to provide its residents with some information regarding Building Fire Safety.

I am writing to you today to assure you that there are appropriate fire safety measures in place in all of our complexes.

Over the last three years CWH has undertaken a comprehensive upgrade to the Building Fire Safety provision across its portfolio in accordance with Council Orders and in line with the objectives of the Building Code of Australia. The purpose of this program was to ensure an acceptable level of fire safety and life safety is achieved for all occupant and users. This program is almost fully complete and will be concluded by the end of 2017.

The buildings owned and managed by City West Housing generally comprise of a concrete structure with concrete floors and brick infill. All buildings that do not comprise of a brick cladding have been inspected and assessed by relevant experts and they have confirmed that no fire risk is posed by this cladding type.

Additionally, all CWH buildings are fitted with a range of safety measures to reduce fire risk. These include detectors, alarm, sprinklers, extinguishers, hoses, hydrants, lighting and the use of compartmentalization to prevent fire from spreading to adjoining units.

All fire safety services throughout the CWH portfolio are serviced and maintained by specialist Fire Safety contractors who carry out required periodic inspection and testing.

City West Housing staff regularly conduct general inspections, including smoke alarm inspections, in each property. It is important that when City West Housing requests to attend your property, you make arrangements to provide access. It is illegal to tamper with, or remove, a smoke alarm.

2/56 Harris Street
Pymont NSW 2009

p 02 8584 7500
f 02 9518 6600

enquiries@citywesthousing.com.au
www.citywesthousing.com.au

u will note evacuation notices on each level of our buildings showing the nearest fire path of exit to you and the relevant safety steps to be taken in the event of an emergency.

It is also timely to remind everyone of safe practices that you can follow such as:

- not leaving cooking on your stove or in your oven unattended.
- not using gas cylinders or stove tops inside your property or on your balcony.
- not overloading power points.
- ensuring heaters are correctly installed and serviced.
- keeping materials, a safe distance from heaters.
- ensuring clothes dryers are lint free and have adequate air flow.
- ensuring candles and cigarettes are appropriately extinguished when leaving a room.
- ensuring electric blankets are switched off when not in use.

If you have any concerns about your building or any safety issues, you are encouraged to contact your City West Housing tenancy coordinator.

Please contact the office on 8584 7500 if you wish to discuss any of this information further.

Yours sincerely,

Sara Watts

Interim Chief Executive Officer

City West Housing

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