

ASPIRE EDUCATION FUND

GUIDELINES

PURPOSE OF THE SCHEME

City West Housing believes all children and young people deserve the support they need to achieve a good education. Through the City West Housing Aspire Education Fund (Aspire), tenants with students in years 7-12 can seek financial help to help meet the cost of schooling. For example, this may include costs for the following:

- approved schoolbooks.
- school trips.
- paying for a tutor to help with studies.
- equipment – such as stationary, materials (art, fabrics, tools), school uniforms.
- after school activities – drama, music, swimming, art, dance classes, sport.
- sports equipment associated with organised sport.

Note: CITY WEST HOUSING will generally not provide funds for private school fees or electronic devices (laptops, phones, etc)

ASSISTANCE DETAILS

- City West Housing will offer financial help valued up to \$1,000 per year for eligible students in years 7-12 who live in City West Housing homes.
- Applicants who have had funding before will be considered. However, priority will be given to new applicants.
- Applicants will not receive any direct payments.
- Payments will be made directly to schools or service providers. As such, you will need to provide invoices and receipts.
- Applicants can apply even if they have already bought the goods or services if they were bought for the 2025 school year and can provide proof of purchase.
- It is possible that more eligible people may apply than City West Housing is able to fund. If this happens a fair process will be used to prioritise applications.
- Funds approved are inclusive of GST.

DEADLINE FOR SUBMITTING APPLICATIONS.

- Applications will open on **3 Feb 2025** and close on **3 March 2025**.
- Successful applicants will be notified by **14 March 2025**

INSTRUCTIONS FOR FILLING IN THIS FORM.





ASPIRE EDUCATION FUND

GUIDELINES

- Complete each section of the application form, sign it, and send it either through the website or by emailing the completed form back.
- Application forms can be found at <https://citywesthousing.com.au/aspire-education-fund/> or by contacting Shane Salvador at Shane.salvador@citywesthousing.com.au
- Tell Shane straight away if your circumstances change, for example if your child changes schools or is no longer studying.
- If you want to apply for assistance for more than one student a separate application is required for each.

ELIGIBILITY

- You can apply for as many students as you want, if all the requirements below are met.
- Only a CITY WEST HOUSING tenant who is a legal parent or guardian and is financially responsible for the student(s) may apply for this fund. That means the student(s) must be declared as living with the applicant and financially dependent upon the applicant.
- Students must be in year 7-12 and enrolled in high school or, if home schooled, be of an age where they would be enrolled in year 7-12.
- A tenant who has rent or water arrears with City West Housing of more than \$100 or has an order issued against them by the NSW Civil and Administrative Tribunal (NCAT) will still be eligible to apply, may be subject to special conditions for approval.
- CITY WEST HOUSING will generally not provide funds for private school fees or electronic devices (laptops, phones, etc)

SUPPORT WITH YOUR APPLICATION

- If you have any questions about the application process or disagree with the outcome of your application, please contact Shane.salvador@citywesthousing.com.au

PRIVACY PROVISION

- Information will be gathered to determine if you qualify for Aspire. By submitting your application, you are giving permission to CITY WEST HOUSING to check with schools and services to confirm enrolment and attendance. Your personal details will be kept safe, as per the Privacy Act 1988.

